The Meadows

ARCHITECTURAL APPROVAL REQUEST APPLICATION

Submit completed form to Meadows Board of Directors

E-mail: [meadowscondo@comcast.com](mailto:meadowscondo@comcast.com)

or put in Black Drop Box located in the Library

One set of plans and specifications are requested:

The homeowner must obtain all required City or County building permits and adhere to all appropriate county and/or city codes and regulations.

Plans must be submitted with noted changes. If there are to be no changes, a request must still be made to the Board of Directors for approval.

Date:

Name:

Address: \_\_\_\_

Phone: Email:

Contractor: Phone:

Enclosed are the following plans and specifications for the improvements for the above address: Modifications are:

**YOU MUST INITIAL THAT YOU AGREE TO, AND WILL UTILIZE, THE APPROVED SPECS FOR YOUR unit # at address: \_\_\_\_\_\_\_\_\_ \_\_\_\_\_ initial:**  **Date: \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Work Schedule: Commencement Date: Completion Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To the Board of Directors:

You are hereby advised that the work described above is proposed and approval is requested. Attached are drawings of the work to be done and the types of materials to be used as indicated on the drawings. We understand that building permits for home improvements may be required and that the costs of any permits and the responsibility of obtaining permits and subsequent inspection will be owner’s responsibility.

We acknowledge that all approved changes in the original design will be at our expense; and all damage to or relocation of existing sprinkler systems, underground utilities, building structures and exterior landscaping or other damage resulting from the above construction of the proposed improvement shall be at owner’s expense. Additionally, any maintenance of the permitted improvements shall be at owner’s expense and we agree to hold The Meadows HOA harmless and The Meadows HOA will have no liability for damages and/or loss resulting from the construction or performance of the above-said proposed modification, whether or not constructed pursuant to approved plans, drawings, and/or specifications.

Homeowner Signature:

Co-Homeowner Signature: \_\_\_

FOR DIRECTORS USE ONLY: Date Received:

Conditions, Reasons or Comments:

Further Information Requested and Received: Y/N

REQUEST APPROVED: 🞏 **Yes** **/ 🞏 No**

Signature – Board of Directors President: